



Show Information

DSE - Digital Signage Expo

Las Vegas Convention Center - Las Vegas, NV
April 1 - 2, 2020

Event Code: L156020420
email: lasvegas@shepardes.com
phone: (702) 507-5278
fax: (702) 948-0341
mail: 5845 Wynn Road, Suites A,B,C,D,
Las Vegas, NV 89118

BOOTH PACKAGE

Items provided in inline booths, per exhibitor:
8' High backwall drape, 3' High sidewall drape
7" x 44" Cardstock Identification Sign

Show drape color(s): **Black**
Digital Signage Expo & Common Areas Aisle carpet color: **Black**
Content + Experience Aisle carpet color: **Blue**
Launch Pad Aisle carpet color: **Blue**
Self Service Pavilion Aisle carpet color: **Blue**

Exhibit Show Schedule

Please refer to the Target Plan in this manual for your scheduled move-in date and time.

General Exhibitor Move-in:	Monday, March 30, 2020	12:00 PM	to	5:00 PM	
	Tuesday, March 31, 2020	7:00 AM	to	8:00 PM**	
	<i>** Exhibitors may remain in hall until 10:00 PM, but there are no in and out privileges after 8:00 PM</i>				
	Wednesday, April 1, 2020	7:00 AM	to	9:00 AM**	
	<i>** No Freight Allowed</i>				
Exhibit Hours:	Wednesday, April 1, 2020	10:00 AM	to	5:00 PM	
	Thursday, April 2, 2020	10:00 AM	to	5:00 PM	
Exhibitor Move-out:	Thursday, April 2, 2020	5:00 PM	to	10:00 PM	
	Friday, April 3, 2020	8:00 AM	to	12:00 PM	
Freight Reroute Begins*	Friday, April 3, 2020	10:00 AM			<i>*All outbound carriers must be checked in by this time</i>

Shipping Addresses

See Material Handling Rate Form for all related fees.

Advance Shipments Address

[Exhibiting Co. Name & Booth Number]
DSE - Digital Signage Expo
c/o Shepard Exposition Services
5845 Wynn Road, Suites A,B,C,D
Las Vegas, Nevada 89118

Direct Shipments Address

c/o Shepard Exposition Services
[Exhibiting Co. Name & Booth Number]
DSE - Digital Signage Expo
Las Vegas Convention Center
3150 Paradise Road
Las Vegas, NV 89109

Important Deadlines

Discount price deadline for custom Shepard rentals: Monday, March 2, 2020
Exhibitor appointed contractor notification deadline: Monday, March 2, 2020
First day for warehouse deliveries without a surcharge: Monday, March 2, 2020
Discount price deadline for standard Shepard orders: Wednesday, March 11, 2020
Last day for warehouse deliveries without a surcharge: Monday, March 23, 2020
Last day for warehouse deliveries*: Friday, March 27, 2020

Date indicated is last day freight can arrive to advanced warehouse with guarantee of delivery to booth for exhibitor move-in.

First day freight can arrive at show facility: Monday, March 30, 2020 at 8:00 AM
Last day freight can arrive at show facility: Tuesday, March 31, 2020 at 8:00 AM

Ancillary Vendor Information

Electrical Services EDLEN <https://ordering.edlen.com/> (702) 385-6911
Catering Centerplate foodprepandsample@lvcva.com (702) 943-6779